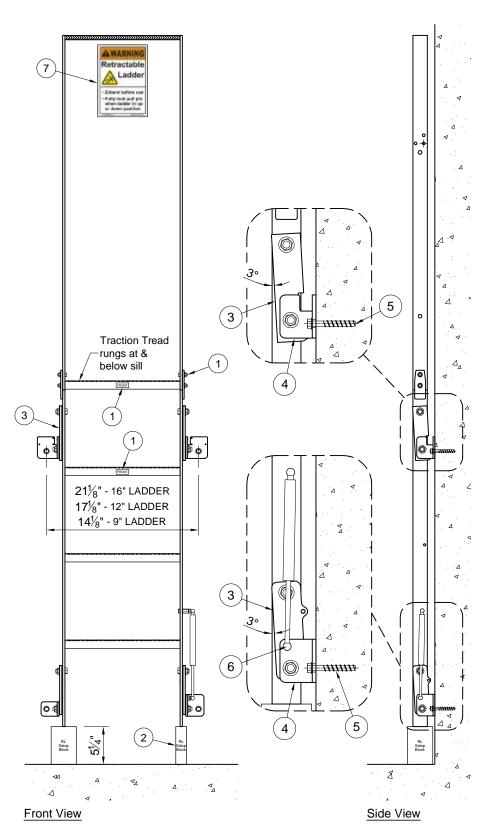
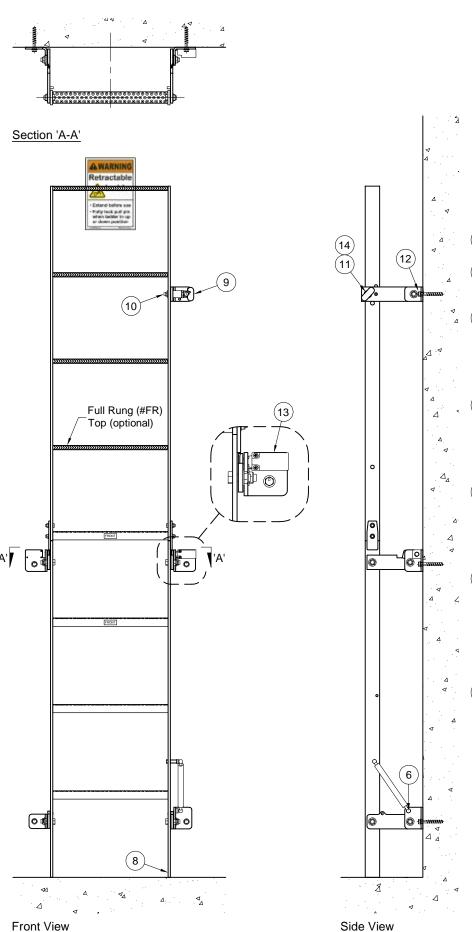
## Retracta Ladder® Installation Steps



Note: For divider beam installation, use "Divider Beam Kit" (#DBK) and see separate drawing: Retracta Ladder® Installation w/ Divider Beam Kit (#DBK). Bottom brackets must be lowered to 134" above base of ladder and different R.H. bottom bracket is required.

## Retracta Ladder® Installation Steps

- Assemble ladder sections using \(^{5}\)<sub>16</sub>-18 fasteners provided. Assure straight alignment of all sections with "FRONT" stickers toward elevator.
- Set ladder in position against mounting surface. Set ladder bases onto provided 5¼" high Setup Blocks, one parallel to wall and one perpendicular to wall for greater stability.
- Point each pivot arm downward offset 3° from vertical.
- Rotate each wall bracket to align angle leg with mounting surface. Verify all points of attachment are plumb shim if required.
- Anchor brackets to wall with 3/8" concrete screws, wedge anchors or other appropriate fasteners (not incl.). Add shims if required to provide a straight, plumb plane (shims not incl.).
- 6 Connect gas strut piston cup to ball connector, replace wire clip. Note, piston must be pointed downward.
- Mount "Warning Retractable Ladder" sign to wall, visible from entrance with ladder in retracted position. Provide mounting surface if required.
  - -- continued on page 2 --



-- continued from page 1 --

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- Remove Setup Blocks so that ladder bases rest onto the pit floor.
- 9 Verify hand (RH shown) of top Pull-Pin Bracket Assy. Must be on side closest to entrance. Reverse if required.
- Attach Pull-Pin bracket assy. to ladder riser into bottom inside hole of 3-hole pattern with 3/8-16 thin nylon insert nut. Provide additional grease if dry. Do not tighten leave sufficiently loose for proper pivot arm movement.
- Fasten this connection to structure with Pull-Pin locked in lower outside hole of 3-hole pattern. Move bracket up & mark, then down & mark and then fasten to Unistrut at middle between marks.
- Anchor Pull-Pin bracket assy. to wall or support, with shims if required (not included). For drywall applications, add structural blocking in wall or surface mount Unistrut columns to pit floor maximum 200 lbs vertical load.
- Mount roller-plunger switch to middle height bracket on either side of ladder, as suited for wiring to pit stop switch or to elevator controller. Use provided 8-32 screws & washers. Pipe & wire N.C. switch contacts in series with pit switch or dedicated run to controller, if provided.
  - Test operation of ladder and switch.
    Verify opening of the elevator safety circuit (removal of power from motor & brake) with ladder in the extended position. Switch & safety circuit remain open until ladder is retracted upon exiting pit. Ensure ladder fully locks via Pull-Pin in both retracted and extended positions.